Complete Policy Modules in Workday



1. Initial screen: Click the button to review the policy





TIP: If the pop-up window "hides" when you review the policy, hover over your Chrome icon to find the window.

2. Screen after policy review

| OED POLICIES AND PROCEDURES |
|--|
| Acceptable Use of State Information Assets DAS Statewide Policy 107-004-110 |
| The purpose of this policy is to inform authorized users of state agency information assets of the appropriate and acceptable use of information, computer systems and devices. |
| Click Here To Continue |
| Employment Department |

4. The final screen that will give you completion



3. Next screen



Successful Completion



