



How to Use Metrix Learning

Agenda

- Overview
- How to Use Metrix to Coach
- Participant Accounts
- How to Use Metrix Professionally
- Coach Accounts



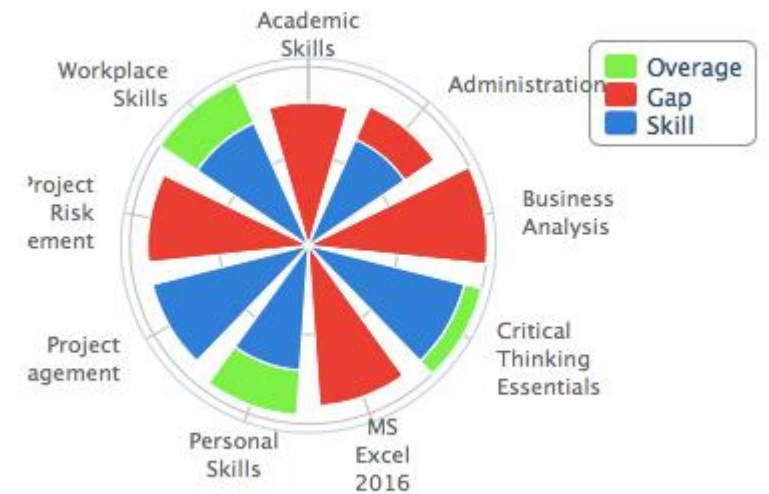
Metrix Overview

- Over 7,000 online courses and assessments
 - Acquire & update skills
 - Explore in demand occupations with skill gap analysis
 - Create a customized training plan
 - Complete recognized industry certification courses
- Access from any device with Internet access from any location at any time 24/7
- Access is free to the learner for six months and can be renewed
- No staff time or fund registration or WIOA documentation required
- Online Tutorial on how to use Metrix, as well as technical support via email & phone Monday to Friday

How to Use Metrix to Coach

Use Self Assessment Tool to Help Create Career Plan

- Ask participant to do Self Assessment
- Then choose different industries and occupations to create a visual of needed skills
- Use listed courses to determine how to build skills



How to Use Metrix to Coach



Use Skill Tracks to Earn Certificates of Completion

- Job Readiness
- Microsoft Office Suite
- Interpersonal Skills
- Basics (Writing, Budgeting, Computer Literacy, etc.)
- Leadership skills

How to Use Metrix to Coach



Prep for Popular Certification Exams

- Free Exam Prep
- Support Services Covers Exam Fee
- CompTia, Microsoft Office, Six Sigma, Cisco, Oracle, Amazon, Digital Marketing, Project Management, Human Resources, More

How to Use Metrix to Coach



Bolster Training Scholarship Applications

- Opportunity to Explore Training for an Occupation at no cost
- Must Test at 80% to Earn Certificates of Completion for Courses
- Demonstrates commitment to learning at no cost
- Ask participant to do “ITA Suitability” Assessment in Metrix

1. Go to: <https://www2.myworksourceportfolio.org>
2. Log on to WorkSource or create account
3. Click on “Metrix Learning” under Online Training on Home Page
4. If no link, ensure ‘Portland Metro’ is selected as Preferred Workforce Area under My Account



Participant Accounts

Not Just for Participants

Metrix has courses that might interest workforce development professionals like you.

- Coaching
- Microsoft Office Suite
- Work/Life Balance
- Emotional Intelligence (i.e., Active Listening, Difficult People, Unconscious Bias, etc.)



How to Use Metrix Professionally

- For yourself:
 - Take self-assessment.
 - Take courses that interest, challenge or help you.
- With a manager-level account:
 - Assign courses to participants and staff.
 - Review participant progress.

- Do you have a WorkSource account?
 - If yes, follow steps on Participant Account slide.
 - If not, email Jennifer Fox with account request and then enter credentials she sends you at <https://portlandmetro.metrixlearning.com>



[Please register with My WorkSource Oregon to access the free Metrix Learning courses for Portland Metro job seekers.](#)

Username
jfox@worksystems.org
Password
.....
Sign In

Coach Accounts



Metrix Contact

Jennifer Fox

503-235-8266

jfox@worksystems.org

<https://portlandmetro.metrixlearning.com>

WEEKLY TUTORIALS FOR USERS

Tuesdays @4:00pm PST

<https://bit.ly/MetrixTipsTuesday>

Thursdays @11:00am PST

<https://bit.ly/MetrixTipsThursday>

Metrix Support

1-844-691-1780

support@metrixlearning.com

<https://portlandmetro.metrixlearning.com>

WEEKLY TUTORIAL FOR
MANAGERS

Wednesdays @11:00am PST

<https://bit.ly/MetrixAdminTraining>