

Regional Program Standards

Focus: ☐ WorkSource Centers ☐ Youth Program Services
☒ Other: Youth Employment Program

Topic: Youth Employment Program

Date: July 1, 2024

☐ New☒ Revised

Page 1 of 2

Overview

The purpose of the Youth Employment Program (YEP) is to provide young people with career exposure; opportunities to practice workplace skills, work ethic and career pathway preparation; and training and continuing education that leads to career track employment.

Contents

Overview.....	1
Eligibility	1
TANF Recipient Documentation	2
YEP Program Enrollment	2
Service Definitions.....	2
Support Services.....	2
Performance	2

Eligibility

All YEP providers must establish processes that prepare potential Participants to complete the YEP eligibility and enrollment requirements.

To enroll in the YEP program, Participants must be:

- Between the ages of 16 and 24
- Be eligible for and enrolled in the NextGen program
- Be a TANF recipient defined as:
 - The Applicant's parent is receiving Temporary Assistance for Needy Families (TANF)
 - Or
 - The Applicant is parenting and directly receiving TANF

Note: Eligible Participants may not be Supplemental Nutrition Assistance Program (SNAP) recipients.



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Page 2 of 2

TANF Recipient Documentation

TANF recipient status must be verified with ODHS. Documentation of verification may be obtained in the following ways:

- Referral email from a ODHS staff referring an eligible person to the program
- Email confirmation with a ODHS staff person that an Applicant that was not referred by ODHS is eligible

The referral email or confirmation email is to be retained in the Participant file.

YEP Program Enrollment

YEP program enrollment is completed in the NextGen I-Trac record on the Registration Tab utilizing the *Other Funding Source* Control with the *Funding Source* of YEP.

Other Funding Source	
Date	Funding Source
	YEP

Service Definitions

The YEP program follows all NextGen program services. Refer to the NextGen Regional Program Standards for program service definitions.

Support Services

The YEP program follows all NextGen Support Service definitions. Refer to the NextGen Regional Program Standards for Support Service definitions.

Note: The YEP program does not allow Stipends to be paid for Learning Opportunities.

Performance

Performance Element	Description
Utilization of allocated slots for Work Experience	Denominator Number of allocated slots for Work Experience
	Numerator Number of Participants placed in a Work Experience